The Royal Borough of Windsor and Maidenhead

Local Development Scheme

2017 - 2020

Effective from January 2018
FOREWORD

This document rolls forward the Council’s Local Development Scheme (LDS) to identify the Local Development Documents to be produced 2018-2020.

It explains:
• The new Development Plan Documents the Council intends to produce;
• The subject matter and geographical area for each of the documents; and
• The timetable for the preparation and the revisions of each document.

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1. **Introduction**

1.1 The Planning and Compulsory Purchase Act 2004 (as amended by the Planning Act 2008 and Localism Act 2011) requires a Local Planning Authority to prepare and maintain a Local Development Scheme (LDS). An LDS sets out a timetable for the production of new or revised planning documents (such as a Local Plan) by the Local Planning Authority.

1.2 This Local Development Scheme (LDS) sets out the Royal Borough of Windsor and Maidenhead’s planning work programme for the next three years. It outlines what documents the Council will be working on and a timetable for the production of these documents. It is intended to take effect from 1st January 2018 and updates the LDS adopted by the Council in October 2016. We will continue to review and roll forward this document on a regular basis to take account of progress, monitoring and the latest Government policy and guidance.

2. **Justification for the Work Programme**

2.1 The National Planning Policy Framework (NPPF, 2012) states that each local planning authority should produce a Local Plan for its area, and that any additional development plan documents should only be used where clearly justified.

2.2 In addition, it is important that this work programme is realistic and 'fit for purpose'. The timetables set out in this document therefore reflect:

- The resources available to meet the work programme;
- The timing of elections, and the need to work around these for consultation events;
- The need to produce a robust and relevant evidence base, in partnership with neighbouring authorities where appropriate;
- The need to satisfy the Duty to Cooperate, as required by the Localism Act 2011;
- The need to undertake a detailed Habitats Regulations Assessment on our plans;
• Continued changes to national planning policy and legislation

3. **Preparing the Royal Borough of Windsor & Maidenhead Local Plan**

3.1 A Local Plan is a Development Plan Document (DPD) that will guide future development in the Borough.

3.2 The strategy we are developing for the future of the Borough will be set out in a Local Plan document entitled the 'Borough Local Plan' and will encompass strategic policies on issues such as housing/employment needs, development management policies and site allocations.

3.3 In addition we produce a number of supporting documents including Supplementary Planning Documents (SPD), an Authority Monitoring Report, a Statement of Community Involvement, and this Local Development Scheme.

3.4 DPDs are particularly important because they are subject to wide public consultation and ultimately, to an independent examination, before they can be adopted. DPDs are examined to assess their 'soundness' (i.e. whether they are fit for purpose and have been properly consulted on).

4. **What documents have we already prepared?**

**Current Development Plan Documents**

4.1 As at January 2018 adopted Development Plan Documents for the Royal Borough of Windsor and Maidenhead are:

• Saved policies of the Royal Borough of Windsor and Maidenhead Local Plan (2003)
• Maidenhead Town Centre Area Action Plan (2011)
- Ascot, Sunninghill and Sunningdale Neighbourhood Plan (Made 2014)
- Hurley & Walthams Neighbourhood Plan (Made Dec 2017)
- Saved South East Plan Policy NRM6: Thames Basin Heaths Special Protection Area (2009)

**Current Supplementary Planning Documents**

4.2 As at January 2018, the following SPDs had been adopted.

<table>
<thead>
<tr>
<th>TITLE OF SPD</th>
<th>BRIEF DESCRIPTION</th>
<th>ADOPTION DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cookham Village Design Statement</strong></td>
<td>Describes the character and setting of Cookham’s three settlements in order to provide guidance to assist those seeking to make changes to their property or land</td>
<td>May 2013</td>
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<tr>
<td><strong>Planning obligations and developer contributions SPD</strong></td>
<td>Prepared in two parts: the developers Guide setting out the Council’s justification for contributions to be sought and the “Infrastructure and Amenity requirements” providing details of specific contributions from different types of development. Includes downloadable S106 Calculator and sustainability appraisal.</td>
<td>December 2005</td>
</tr>
<tr>
<td><strong>Telecomms SPD</strong></td>
<td>Outlines how the council will respond positively to telecommunications development proposals such as masts for mobile telephones while protecting both urban and rural areas from visual harm.</td>
<td>February 2008</td>
</tr>
<tr>
<td><strong>Planning for an ageing population SPD</strong></td>
<td>Provides guidance for producing flexible homes capable of meeting the needs of an ageing population, for creating welcoming neighbourhoods and development of care homes and retirement communities.</td>
<td>September 2010</td>
</tr>
<tr>
<td><strong>Sustainable design and construction</strong></td>
<td>The SPD provides detailed advice on improving the sustainability performance of buildings and spaces. It covers a range of areas including energy efficiency, renewable energy, water and</td>
<td>June 2009</td>
</tr>
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</table>
waste management, materials, biodiversity and pollution, and be applicable to the full range of building types

<table>
<thead>
<tr>
<th>Thames Basin Heath SPA</th>
<th>The SPD sets standards for how new residential developments will be expected to avoid and mitigate impact on the SPA.</th>
<th>July 2010</th>
</tr>
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<tbody>
<tr>
<td>West Street Opportunity area SPD</td>
<td>The SPD sets out the Council’s vision for the WSOA and incorporates a Design Framework to proactively guide and promote the comprehensive redevelopment of this key site within Maidenhead Town Centre.</td>
<td>August 2016</td>
</tr>
</tbody>
</table>

4.3 The Council has also produced a number of Supplementary Planning Guides (SPG’s). These will continue to be applied until they are replaced by new DPDs/SPDs, or they become out-of-date as a result of new national/regional policy.

4.4 Up to date information on adopted and emerging SPDs can be found on the Council's website at: https://www3.rbwm.gov.uk/info/200209/planning_policy/494/supplementary_planning/2

Statement of Community Involvement (SCI)

4.5 The RBWM SCI was adopted in September 2016 and can be found here: https://www3.rbwm.gov.uk/info/200209/planning_policy/460/statement_of_community_involvement

5. **What documents are we preparing?**

5.1 This LDS identifies that over the period 2018 to 2020, we will progress a Development Plan Document entitled the 'Borough Local Plan'. This will consider a number of issues such as the need for housing and employment, site allocations to meet these needs, general development management policies, infrastructure and design related matters and town centre regeneration. It is anticipated that the emerging Borough Local Plan will be adopted in 2019 following
examination by the Planning Inspectorate on behalf of the Secretary of State. A detailed timetable and a synopsis of the issues to be covered in the new Borough Local Plan is set out at Appendix A.

5.2 A Gypsy and Traveller Local Plan will be prepared following the submission of the Borough Local Plan in 2018.

5.3 A Joint Minerals and Waste Local Plan is being prepared with Bracknell Forest, Wokingham and Reading Borough Councils. This will replace the existing Replacement Minerals Local Plan 1997/2000), and the Waste Local Plan for Berkshire (1998).

5.4 Supplementary Planning Documents (SPDs) may also be progressed over this period, but detailed timetables for SPDs are not included within this Local Development Scheme due to uncertainty over which additional guidance will be required over the 2018-2020 period. However, this does not preclude them from being prepared.
## Appendix A

### Timetable for production of Development Plan Documents

<table>
<thead>
<tr>
<th>DOCUMENT TITLE</th>
<th>SUBJECT MATTER AND GEOGRAPHICAL AREA</th>
<th>CHAIN OF CONFORMITY</th>
<th>CONSULTATION</th>
<th>PUBLICATION OF SUBMISSION DRAFT DPD</th>
<th>SUBMISSION AND EXAMINATION OF DPD</th>
<th>ADOPTION AND PUBLICATION OF DPD</th>
<th>POLICIES IT WILL REPLACE</th>
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<td>Gypsy and Traveller Accommodation Local Plan</td>
<td>Sets pitch and plot targets, and identifies necessary sites for Gypsies, Travellers and Travelling Showpeople. This will be informed by the Gypsy and Traveller Accommodation Needs Assessment. Covers the whole of the Royal Borough of Windsor and Maidenhead administrative area.</td>
<td>Conformity with the National Planning Policy Framework.</td>
<td>Issues and Options consultation Spring 2018 Draft Plan consultation Autumn 2018</td>
<td>Spring 2019</td>
<td>Submission Autumn 2019 Hearing period Winter 2019</td>
<td>2019</td>
<td>partially superceded</td>
</tr>
<tr>
<td>Document Title</td>
<td>Subject matter and geographical area</td>
<td>Chain of conformity</td>
<td>Consultation</td>
<td>Publication of Submission Draft DPD</td>
<td>Submission and Examination of DPD</td>
<td>Adoption and Publication of DPD</td>
<td>Policies it will replace</td>
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